



**Development Review
Committee Minutes
June 9, 2021
Council Chambers
9:00 AM**



I. CALL TO ORDER

Chairman Matthys called the meeting to order at 9:00 AM.

Present: 3 - Dan Matthys, Community Development Director; Kimberley Tracy, Public Works Director; Will Watts, Fire Chief

Remote: 0 -

Absent: 0 -

Also present were Sara Blanchard, Chief Planner; Barrett Chaix, Senior Planner; Harris Berns-Cadle, Planner III; Jacqueline Holt, Planner III, and Alyssa Eide, City Engineer.

II. MINUTES APPROVAL

1. DRC MINUTES - MAY 12, 2021

A motion was made to approve the minutes as drafted.

RESULT: **APPROVED**

MOVER: **Kimberley Tracy, Public Works Director**

SECONDER: **Will Watts, Fire Chief**

AYES: **Matthys, Tracy, Watts**

NAYS: **None**

III. PUBLIC PERIOD

Chairman Matthys opened the Public Period for non-agenda items. There being no one who wished to speak, the Public Period was closed.

IV. RECOMMENDATIONS

1. PETITION NO. 2021-04(BZA) 661 COLUMBIA DRIVE

Chairman Matthys asked if the applicant had received a copy of the Staff Recommendation report and if there were any questions. There were none.

Chairman Matthys asked if DRC had any questions for the applicant. There were none. Chairman Matthys brought it back to DRC for a motion.

A motion was made to forward Petition No. 2021-04 (BZA) 661 Columbia

Drive to the June 24, 2021 Board of Zoning Adjustment meeting with a recommendation of Denial based on the findings.

RESULT: **APPROVED**

MOVER: **Kimberley Tracy, Public Works Director**

SECONDER: **Will Watts, Fire Chief**

AYES: **Matthys, Kimberley, Watts**

NAYS: **None**

V. DECISIONS

1. MINOR CHANGE - 700 MANOR ROAD

Chairman Matthys asked if the applicant had received a copy of the Staff Recommendation report and if there were any questions. Mr. Sam Sebaali of the Florida Engineering Group (Applicant) came forward and went over several of the comments.

Chairman Matthys asked if DRC had any questions. There were none. Chairman Matthys brought it back to DRC for a motion.

A motion was made to Table the Minor Change - 700 Manor Road request to the July DRC meeting.

RESULT: **APPROVED**

MOVER: **Kimberley Tracy, Public Works Director**

SECONDER: **Will Watts, Fire Chief**

AYES: **Matthys, Tracy, Watts**

NAYS: **None**

2. MINOR CHANGE - MAITLAND CONCOURSE NORTH (MASTER SIGN PLAN)

Chairman Matthys asked if the applicant had received a copy of the Staff Recommendation report and if there were any questions. Will Morgan (Applicant) came forward and went over several of the comments provided. Sara Blanchard, Chief Planner responded to the questions from the applicant.

Dale McDonald came forward and spoke about lighting requirements.

Chairman Matthys asked if DRC had any questions for the applicant. Kimberley Tracy, Public Works Director asked the applicant if they understood Item #2, the applicant responded yes.

A motion was made to approve the request as a minor change to the Maitland Concourse North (Master Sign Plan).

RESULT: APPROVED

MOVER: Kimberley Tracy, Public Works Director

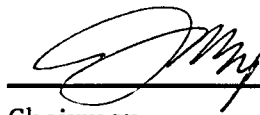
SECONDER: Will Watts, Fire Chief

AYES: Matthys, Tracy, Watts

NAYS: None

VI. ADJOURNMENT

Chairman Matthys adjourned the meeting at 9:22 AM.


Chairman

7/15/21
Date