



**Development Review
Committee Minutes
July 14, 2021
Council Chambers
9:00 AM**



I. CALL TO ORDER

Chairman Matthys called the meeting to order at 9:00 AM.

Present: 3 - Dan Matthys, Community Development Director; Kimberley Tracy, Public Works Director, and Chris Morton, Deputy Fire Chief

Remote: 0 -

Absent: 0 -

Also present were Sara Blanchard, Chief Planner; Jacqueline Holt, Planner III; Harris Berns-Cadle, Planner III, and Alyssa Eide, City Engineer.

II. MINUTES APPROVAL

1. DRC MINUTES - FEBRUARY 17, 2021

A motion was made to approve the February 17, 2021 minutes as drafted.

RESULT: Approved

MOVER: Kimberley Tracy, Public Works Director

SECONDER: Chris Morton, Deputy Fire Chief

AYES: Tracy, Morton, Matthys

NAYS: None

2. DRC MINUTES - JUNE 9, 2021

A motion was made to approve the June 9, 2021 minutes as drafted.

RESULT: Approved

MOVER: Kimberley Tracy, Public Works Director

SECONDER: Chris Morton, Deputy Fire Chief

AYES: Tracy, Morton, Matthys

NAYS: None

III. PUBLIC PERIOD

Chairman Matthys asked if there was anyone in the audience here to speak on any non-agenda items. There being no one who wished to speak. Chairman Matthys closed the public comment period.

IV. DECISIONS**1. MINOR CHANGE - 1221 S. ORLANDO AVENUE (SHURGARD STORAGE CENTER/PEACH VALLEY CAFE)**

Chairman Matthys confirmed that the applicant was present, had received a copy of the DRC Recommendation Report, and asked if there were any questions. There being none, Chairman Matthys brought it back to the Commission for a recommendation.

A motion was made to approve the Minor Change request for 1221 S. Orlando Avenue.

RESULT:	Approved
MOVER:	Chris Morton, Deputy Fire Chief
SECONDER:	Kimberley Tracy, Public Works Director
AYES:	Morton, Tracy, Matthys
NAYS:	None

2. MINOR CHANGE - 228 S. ORLANDO AVENUE (MAITLAND MCDONALD'S)

Chairman Matthys confirmed that the applicant was present, had received a copy of the DRC Recommendation Report and asked if there were any questions. There being none, Chairman Matthys brought it back to the Commission for a recommendation.

A motion was made to approve the Minor Change request for 228 S. Orlando Avenue with a modification to pull out the 2nd and 3rd sentence of Condition #3 as an informational statement only (not part of the condition).

RESULT:	Approved
MOVER:	Kimberley Tracy, Public Works Director
SECONDER:	Chris Morton, Deputy Fire Chief
AYES:	Tracy, Morton, Matthys
NAYS:	None

3. MINOR CHANGE - 700 MANOR ROAD

Chairman Matthys confirmed that the applicant was not present, nor had staff received any correspondence withdrawing the request. Chairman Matthys brought the case back to the Commission.

A motion was made to deny the Minor Change request for 700 Manor Road.

RESULT:	Approved
MOVER:	Kimberley Tracy, Public Works Director
SECONDER:	Chris Morton, Deputy Fire Chief
AYES:	Tracy, Morton, Matthys
NAYS:	None

V. RECOMMENDATIONS**1. PETITION NO. 2021-05 (BZA) 215 SANDSPUR ROAD**

Chairman Matthys confirmed that the applicant was present, had received a copy of the DRC Recommendation Report and asked if there were any questions. There being none, Chairman Matthys brought it back to the Commission for a recommendation.

A motion was made to forward Petition Number 2021-05 (BZA) - 215 Sandspur Road to the Board of Zoning Adjustment with a recommendation of denial based on the findings in the July 14, 2021 DRC Recommendation Report.

RESULT:	Approved
MOVER:	Kimberley Tracy, Public Works Director
SECONDER:	Chris Morton, Deputy Fire Chief
AYES:	Tracy, Morton, Matthys
NAYS:	None

2. PETITION NO. 2021-03 (SPR) 425 SYBELIA PARKWAY

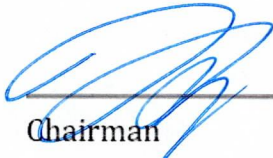
Chairman Matthys confirmed that the applicant was present, had received a copy of the DRC Recommendation Report, and asked if there were any questions. There being none, Chairman Matthys brought it back to the Commission for a recommendation.

A motion was made to table action on the Site Plan and forward the July 14, 2021, DRC Recommendation Report to the Planning and Zoning Commission for action on the site plan and waivers with a recommendation that should the P&Z approve the site plan, it should be subject to a condition that the applicant work with DRC to address the remaining technical details required for final DRC approval of the site plan.

RESULT:	Approved
MOVER:	Chris Morton, Deputy Fire Chief
SECONDER:	Kimberley Tracy, Public Works Director
AYES:	Morton, Tracy, Matthys
NAYS:	None

VI. ADJOURNMENT

Chairman Matthys adjourned the meeting at 9:18 AM.


Chairman

10/18/21
Date

Received

OCT 25 2021

Council/Clerk