



**City Council
April 11, 2022
Council Chambers
6:30 PM**



WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.

- I. Call to Order
- II. Inauguration Ceremony
 1. Invocation - Moment of Silence
 2. Presentation of Colors
 3. Pledge of Allegiance
 4. Posting of Colors
 5. Oath of Office - Seat #1 Councilmember-Elect Lori Wurtzel and Seat #3 Re-Elected Councilmember Michael Wilde
 6. Special Recognition - Councilmember Mike Thomas
- III. Presentations
 1. Proclamation - Education and Sharing Day
- IV. Old Business
- V. Consent Agenda
 1. Approve the City Council Meeting Minutes of March 28, 2022
 2. Purchase Change Order - 17-92 Water Main Replacement and Lift Station 6 Force Main
 3. Resolution - Fiscal Sustainability Plan for the 17-92 Water Main Phase 1 and Lift Station 6 Force Main Replacement
- VI. Public Period
- VII. Decisions
 1. Appointment - Vice Mayor
- VIII. City Manager's Report/City Attorney/Council Reports
- IX. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

MEETING DATE		AGENDA
April 11, 2022		Section: Presentations
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: Proclamation - Education and Sharing Day		
Requested Action or Motion: Proclamation presented by Mayor Lowndes.		
Summary Explanation & Background: Rabbi Tzviky Dubov, Chabad of Greater Orlando, requested a Proclamation for Education and Sharing Day.		
Fiscal Impact: N/A		
Exhibits: 1. Proclamation - Education and Sharing Day 2022		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 11, 2022		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: Approve the City Council Meeting Minutes of March 28, 2022		
Requested Action or Motion: Approve the City Council Meeting Minutes of March 28, 2022.		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. CC Minutes 3-28-2022		
Commission/Board: City Council		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
April 11, 2022		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 2.

Subject:

Purchase Change Order - 17-92 Water Main Replacement and Lift Station 6 Force Main

Requested Action or Motion:

Move to authorize the City Manager to execute a change order to Burkhardt Construction, Inc. for the revisions to the contract scope of the 17-92 Water Main Replacement and Lift Station No. 6 Force Main Replacement Project and to reallocate funds from the force main project to the water main project for a final construction cost of \$4,553,202.82

Summary Explanation & Background:

On January 27, 2020, the City Council approved the City Manager to execute a contract with Burkhardt Construction for the Lift Station #6 Force Main and 17-92 Water Main projects in the amount of \$4,336,999 and a contingency of \$435,000 for a total project cost of \$4,771,999. Both projects are funded by State Revolving Fund Loan Program through the Florida Department of Environmental Protection.

During construction of the 12-inch watermain along US17-92, a number of issues were encountered in a section between Sybelia Avenue and the Sunrail Station. A portion of the watermain was designed and permitted to be installed where the existing 8-inch watermain was located due to limited space available in the right-of-way. During construction, it was discovered that a portion of the existing water main located along the right-of-way line could not be removed without disturbing the neighboring properties. The City attempted to obtain a temporary access easement for replacement of the main, but was not granted by the property owners. It was also discovered that a number of other utilities (electric, cable, ect.) had been installed in the FDOT right-of-way since the time of the original survey and design plans. CPH and City staff worked with the FDOT to gain approval of an alternate design that allowed for placement of the 12-inch main along the existing curb line. The alternate location required closing of a travel lane, additional maintenance of traffic for the installation period, barrier wall, relocation of existing utilities and additional curb and pavement replacement. The costs associated with the change orders total \$587,750; which includes the construction management fees and additional construction costs for the alternate placement of the watermain. The cost overrun has been reviewed by the CPH Engineers (engineer of record), and FDEP SRF Loan Manager.

The original allocation for construction was \$2,333,167 for the water main project and \$2,003,832 for the LS 6 force main project along with a combined total of \$435,000 in contingency funds for a combined total of \$4,771,999. The final construction costs are \$2,920,917 for the water main project and \$1,632,286 for the force main project for a total construction cost of \$4,553,202.82 to Burkhardt Construction. The force main project has been finalized and a savings of \$371,546 will be transferred along with funds from contingency to cover the final change order for the water main.

Staff is requesting City Council approve Change Order #1, and to reallocate funds from the force main project to the water main project for a final construction cost of \$4,553,202.82.

Fiscal Impact:

Funds are available in Utility Funds 41351535-566300-WW704 and 41303533-566300-WA701

Exhibits:

1. 1792 WM SRF DW48025 Change Order #1 - Project Closeout Revised 3-26-22
2. Recon 1792WM and LS6

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
April 11, 2022		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Resolution - Fiscal Sustainability Plan for the 17-92 Water Main Phase 1 and Lift Station 6 Force Main Replacement		
Requested Action or Motion: Move to approve the attached Resolution to adopt the Fiscal Sustainability Plan for the 17-92 Water Main Phase 1 and Lift Station 6 Force Main Replacement.		
Summary Explanation & Background: The wastewater portion of the 17-92 Water Main Phase 1 and Lift Station 6 Force Main Replacement projects were funded by a State Revolving Loan (SRF) through the Florida Department of Environmental Protection's Clean Water Program. In order to close out the loan, the City is required to complete and implement a fiscal sustainability plan for all wastewater assets constructed and funded through the SRF loan. The plan has been prepared by the City's consultant for the project, CPH, Inc. and is attached. The City maintains a cash Reserve for Repair and Replacement within the Utility Fund. City staff recommends that City Council approve the resolution to accept the Fiscal Sustainability Plan for the 17-92 Utility Improvements Phase 1 and Lift Station 6 Force Main Replacement Projects.		
Fiscal Impact: Funds to be budgeted in future Operations Budget		
Exhibits: 1. Resolution Adopting Fiscal Sustainability Plan 2. Fiscal Sustainability Plan		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 11, 2022		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: Appointment - Vice Mayor		
Requested Action or Motion: Council to appoint a Vice Mayor.		
Summary Explanation & Background: Per the City Charter, Sec. 2.03 - Mayor, the Council shall select from among its members a Vice Mayor who shall act as Mayor during the absence or disability of the Mayor. Councilmembers shall nominate and appoint a member to serve as Vice Mayor. Generally, the selection of Vice Mayor has been rotated among Councilmembers. 2021 Councilmember Wilde 2020 Councilmember Wilde 2019 Councilmember Lowndes 2018 Councilmember Thomas 2017 Councilmember Goff-Marcil		
Fiscal Impact: N/A		
Exhibits:		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		